

ADMINISTRATION

JASON A. MITCHELL

Superintendent

BRIAN J. LAELLA

*Director of Curriculum,
Instruction and Special
Education*

LARRY NICHOLS

Middle/High School Principal

LEEANN CUCCI

Elementary Principal

MELANIE BROUILLETTE

Treasurer



BOARD OF EDUCATION

JENNIFER LAVOIE

President

JONA SNYDER

Vice President

LAURA BILLINGS

JESSICA CLARK

MIKE FILIPOVICH

BRETT REITER

JENNAH TURNER

TRACEY LEWIS

District Clerk

Madison Central School District

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madisoncentralny.org

BOARD OF EDUCATION 2022-2023 REORGANIZATIONAL MEETING

JULY 5, 2022

6:00 P.M. - AUDITORIUM

- I. Call to Order and Pledge – District Clerk
- II. Oath of Office
 - a. District Clerk
 - b. Superintendent
 - c. Newly re-elected members
 1. Tobias Abrams
 2. Jennifer Lavoie
 3. Brett Reiter
- III. Election of 2022-2023 Board President and Oath of Office
- IV. Election of 2022-2023 Board Vice President and Oath of Office
- V. Appointment of District Officers
 - a. District Clerk – Tracey Lewis
 - b. District Treasurer – Melanie Brouillette – bonded at \$300,000
 - c. Deputy Treasurer - Larry Nichols – bonded at \$300,000
 - d. District Tax Collector – Laura Fuess
 - e. Internal Claims Auditor – Amanda Barton
 - f. Extra-Classroom Activity Accounts – Tracey Lewis
 - g. Purchasing Agent – Melanie Brouillette / Alternate Jason Mitchell
- VI. Appointments
 - a. School Physician – Community Memorial Hospital (Contract previously approved for July 1, 2021 through June 30, 2024)
 - b. School Attorney – Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C., Hancock & Estabrook and Costello Cooney Fearon PLLC
 - c. Attendance Officer – Tracey Lewis
 - d. Independent Auditor – Mostert, Manzanero and Scott, LLP
 - e. Records Access Officer – Jason Mitchell
 - f. Records Management Officer – Melanie Brouillette
 - g. Representative to OMH (Tri County) School Boards Association – Jona Snyder, Alternate Laura Billings
 - h. Representatives for District Contract Negotiations (2) – Mike Filipovich and Jona Snyder
 - i. Dignity Act Coordinator – MS/HS Principal Larry Nichols, Elementary Principal LeeAnn Cucci, Committee on Special Education Chairperson Brian Latella, School Counselors Michael Lee and Jennifer Buckley

Commitment to Excellence

- j. Compliance Coordinator - Brian Latella, Director of Curriculum, Instruction and Special Education
- k. Director of Physical Education - Larry Nichols
- l. Title IX Coordinator - Brian Latella, Director of Curriculum, Instruction and Special Education
- m. Data Protection Officer – Kurt Peavey
- n. Medicaid Compliance Officer - Brian Latella
- o. HIPAA Compliance Officer - Brian Latella, Director of Curriculum, Instruction and Special Education

VII. Committee Appointments

- a. Committee on Special Education (CSE)
 - Parent or Person in Parental Relationship to the Student
 - Regular Education Teacher of the Student
 - Special Education Teacher of the Student
 - School Psychologist – Robert Magee
 - Chairperson/Administrator – Brian Latella
 - Subcommittee Chairperson – Robert Magee
 - School Physician
 - Parent Member – TBD
 - Other Persons Having Knowledge or Special Expertise Regarding the Student
 - Student, if appropriate
 - Office Assistant: Shania Stoddard
- b. Committee on Pre-School Education (CPSE)
 - Parent or Person in Parental Relationship to the Student
 - Regular Education Teacher of the Student
 - Special Education Teacher of the Student
 - School Psychologist – Robert Magee
 - Chairperson/Administrator – Brian Latella
 - Subcommittee Chairperson – Robert Magee
 - School Physician
 - Parent Member – TBD
 - Other Persons Having Knowledge or Special Expertise Regarding the Student
 - Student, if appropriate
 - Office Assistant: Shania Stoddard
 - Early intervention Transition specialist, if appropriate
 - Representative from Madison County – Ms. Rosanne Lewis
 - Representative from Oneida County – Ms. Barb Pelligrino
- c. Acceptance to use Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/specedhelp/ihrs.
- d. District Wide Safety Plan
- e. District Safety Team – see enclosed list

- VIII. Designations
 Asbestos Designee – Christopher Post
 Official Depository – Key Bank, National Bank and Trust, Bank of America, HSBC and First Niagara Bank
 Investment Banks – Bank of America, Chase Bank, National Bank and Trust and MBIA (Class), New York
 Liquid Assets Funds (NYLAF), Citizens Bank, HSBC, Key Bank and First Niagara Bank
 Official Newspaper – Oneida Daily Dispatch
 Health Consortium Representative – Melanie Brouillette / Alternate Jason Mitchell
 Homeless Liaison – Brian Latella
 Homeschool Coordinator - Brian Latella
 Worker’s Compensation Consortium Representative – Melanie Brouillette / Alternate Jason Mitchell
- IX. Authorizations
 Payroll Certification – Melanie Brouillette
 Conference Approval – Jason Mitchell
 Petty Cash Funds – Melanie Brouillette
 Signatures for all checks, deposits for all funds except Extra Classroom Activity – Melanie
 Brouillette / Alternate Larry Nichols
 Signatures for Extra Classroom Activity – Jason Mitchell and Tracey Lewis / Alternate
 Larry Nichols
 Budgetary Transfers – Jason Mitchell
 Applications and Reports for Federal Funds – Jason Mitchell
 School Lunch and Breakfast Claims and Applications – William Cotter
 Authorization to Suspend
 a. Jason Mitchell - Superintendent
 b. Brian Latella - Director of Curriculum, Instruction and Special Education
 c. Larry Nichols – MS/HS Principal
 d. LeeAnn Cucci – Elementary Principal
 Authorization for the use of the District Credit Card - Superintendent Jason Mitchell or his designee with a limit
 of \$2,500.00
- X. Adoption of Board Policies
- XI. Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2022-2023 school year.
- XII. Approval of Mileage Reimbursement Rate at the IRS variable rate
- XIII. Approval of Annual Reserve Report
- XIV. Approval of Annual Out of District Student Tuition of \$1,100.00 per year for 2022-2023
- XV. Substitute Rate of Pay as per the attached worksheet
- XVI. Adoption of Calendars
 a. Board of Education Meetings
 b. Establishment of Hours for Budget Vote and Election – Recommendation 12:00 Noon to 8:00 p.m. on May
 16, 2023

XVII. Appointment of Election Inspector and Clerks

- a. Susan Anderson, Inspector
- b. Gary Anderson, Inspector
- c. Diane Janney, Inspector
- d. Laura Fuess
- e. Jo Blunt
- f. Gerry Peckham
- g. Barbara Andrews
- h. Kathy Burns
- i. Alternate - Tracey Lewis
- j. Alternate - Melanie Brouillette

XVIII. Acceptance of Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch 2022-2023

XIX. Approval of Extra-Curricular Organizations as listed on enclosed listing

XX. Additional Authorizations

- a. Retiree Drug Subsidy (RDS) Center Authorized Representative Verification – Lisa M. Decker as Authorized Representative

XXI. Adjournment